

Hillshire Summit HOA January 22nd 2026 Meeting Notes

Held at: Ryder residence

Attendees: Gail Ryder, Bill McGee, Valerie Briggs, Susan McDowell, Jason Bowlsby, Katie Gailey, Sheridan Hop, Jody Hop

Agenda

Call to Order: 6:36pm

Approval of minutes from October meeting approved

The board discussed changes to their meeting procedures, including the implementation of AI-generated meeting notes. The board also confirmed the current email distribution system for meeting minutes, which is limited to board members and posted on the website for all HOA members, and discussed the need to update contact information through their annual dues form.

Treasurer's Report

- Banking relationship was updated to decrease service fees
- The attendees suggested an exploration of options to reduce electricity cost from front entrance lights.

Architectural Report

The board noted that the sprinkler system control panel is starting to fail and will need to be replaced. The landscaping service agreed to provide an estimate in the spring.

Webmaster Report

Bhushan Gupta has requested to step down as Webmaster for the HOA. The Board is looking for volunteers to assume this responsibility

New Business

- HOA Compliance: The HOA board discussed neighbor compliance with CC&Rs. For compliance issues, they agreed to draft a fee schedule with escalating penalties for violations that are not resolved timely. The board will also draft a project submission request process to avoid potential compliance penalties and post compliance procedures on the website upon board approval.
- Fence maintenance: A section of the fence on tract B has fallen and the board is in the process of reviewing all replacement options.
- HOA survey results: The board also reviewed survey results from 5 responses about meeting times, finding that the second Thursday evening of the month works best for most members, with some support for a Zoom option. Jason will include a Zoom link for future meetings

Meeting Adjourn: 7:51pm